



# UCR Program

Criminal Justice Information Services Division

## Program News

JANUARY 2014

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## Section 1— Message To Program Participants

### **Welcome to the new *UCR Program Quarterly***

It is finally here! Welcome to the new UCR Program Quarterly. In the past, the national Uniform Crime Reporting (UCR) Program notified state Program managers and direct contributors of changes, announcements, and Program-related information via the *UCR State Program Bulletin* and *UCR Newsletter*, respectively. Since both documents contained virtually the same information, the national UCR Program staff decided to combine the documents into the new *UCR Program Quarterly*.

The *UCR Program Quarterly* will continue to provide state Program managers and direct contributors with the latest information about the UCR Program. As its name implies, the document will be presented on a quarterly basis in a more colorful, easier-to-read format. Any information pertaining only to state UCR Programs or only to direct contributors will be prominently displayed.

We want to know what you think about this new format. Please e-mail the national UCR Program staff at <cjis\_comm@leo.gov> with your questions, comments, and suggestions.

### **Update to the Uniform Crime Reporting Program Redevelopment Project**

The Uniform Crime Reporting Redevelopment Project continues to update the FBI's data collection and reporting system, but a variety of challenges has resulted in a delay in launching the "New UCR." The release date of January 5, 2014, has been postponed; a revised release date has not yet been determined.

The national UCR Program staff is working with each State Program manager and direct contributor to coordinate operations and activities for the upcoming year. The FBI is working to ensure that any burden caused by the delay is borne by the national UCR Program and not by the state Programs or direct contributors.

#### **Does this delay affect the deadline for paperless submissions?**

No. For those states and direct contributors that have a credible plan in place to submit crime data electronically to the national Program by July 2014, that deadline has not changed.

The FBI will continue to keep UCR Program stakeholders apprised of the status of implementing the New UCR. Agencies with questions should contact the national UCR Program staff by telephone at (304) 625-4830 or by e-mail at <cjis\_comm@leo.gov>.

## Data deadlines for 2014

State UCR Program managers and direct contributors should note the following deadlines for data to be received by the Crime Statistics Management Unit (CSMU). State Program managers are asked to inform their local agencies of these deadlines.

Date	Information needed
<b>February 7, 2014</b>	Deadline to submit January through December data for inclusion in the <i>Preliminary Annual Uniform Crime Report, January–December, 2013</i> .
<p data-bbox="203 611 428 642"><b>March 11, 2014*</b></p> <p data-bbox="203 684 477 1470"><b>*All state Programs and direct contributors must submit data by established deadlines to ensure that the data are thoroughly reviewed. If publication deadlines cannot be met, agencies are encouraged to continue to forward data so that these data can be entered into the UCR master data files. However, data received after the deadlines will not be published.</b></p>	<p data-bbox="516 611 1382 716">Deadline to submit data for inclusion in the 2013 editions of <i>Crime in the United States (CIUS)</i>, <i>Law Enforcement Officers Killed and Assaulted (LEOKA)</i>, and <i>Hate Crime Statistics</i>.</p> <p data-bbox="516 753 1414 785">State UCR Program managers and direct contributors should note that:</p> <ul data-bbox="516 831 1406 1268" style="list-style-type: none"> <li data-bbox="516 831 1406 936">• For agencies' statistics to be published in Tables 8-11 of <i>CIUS, 2013</i>, the CSMU <b>must</b> receive 12 months of complete data by the deadline.</li> <li data-bbox="516 982 1406 1125">• State totals presented in <i>LEOKA, 2013</i>, concerning the number of officers assaulted will include those law enforcement agencies for which the CSMU receives both 12 months of officer assault data <b>and</b> police employee counts.</li> <li data-bbox="516 1171 1406 1268">• The number of quarters for which an agency reported hate crime data in 2013 will be published in Tables 13 and 14 of <i>Hate Crime Statistics, 2013</i>.</li> </ul>
<b>August 22, 2014</b>	Deadline to submit January through June 2014 data for inclusion in the <i>Preliminary Semiannual Uniform Crime Report, January–June, 2014</i> .
<b>December 12, 2014</b>	Deadline to submit police employee counts as of October 31, 2014.
<b>December 31, 2014</b>	Deadline to change an agency's name or address, for state Program managers to add new contributing agencies within the state, or to change an agency's current reporting status.

## 2014 Work Processes

***Preliminary Semiannual Uniform Crime Report, January–June, 2014***  
***Preliminary Annual Uniform Crime Report, January–December, 2013***  
***Hate Crime Statistics, 2013***  
***Law Enforcement Officers Killed and Assaulted, 2013***  
***Crime in the United States, 2013***

Month	Work Process
<b>January</b>	<p>The CSMU disseminates letters to state UCR Program managers:</p> <ul style="list-style-type: none"><li>❖ Requesting missing 2013 January–December data for Most in Population (MIP) law enforcement agencies for inclusion in Table 4 of the <i>Preliminary Annual Uniform Crime Report, January–December, 2013</i>. The deadline for submitting these data is <b>February 7, 2014</b>.</li><li>❖ Inquiring about police employee data that are missing or that require state UCR Program manager’s review.</li></ul>
<b>February</b>	<p>The CSMU disseminates e-mails to direct contributors and state UCR Program managers:</p> <ul style="list-style-type: none"><li>❖ Requesting verification of any 2013 January–December crime totals that indicate significant increases or decreases over the previous year’s data and/or verification of any high/low monthly offense count during the 12-month period for MIP agencies.</li><li>❖ Identifying any 2013 January–December data, by agency and month that have not been received by the submission deadline for the <i>Preliminary Annual Uniform Crime Report, January–December, 2013</i>, for contributors other than MIP agencies.</li></ul> <p><b>Note: The deadline for MIPs to submit data for inclusion in the <i>Preliminary Annual Uniform Crime Report, January–December, 2013</i>, is February 7, 2014.</b></p>

<p><b>March</b></p>	<p>The CSMU disseminates e-mails to direct contributors and state UCR Program managers:</p> <ul style="list-style-type: none"> <li>❖ Requesting verification of any 2013 January–December crime totals that indicate significant increases or decreases from the previous year’s data and/or verification of any high/low monthly offense count during the 12-month period for all contributors other than MIP agencies.</li> <li>❖ Informing them of the 2013 population estimates for agencies within their states.</li> </ul> <p><b>The deadline for submitting 2013 data for inclusion in <i>CIUS</i>, <i>LEOKA</i>, and <i>Hate Crime Statistics</i> is March 11, 2014.</b></p> <p><b>Notes</b>  <b><i>CIUS, 2013</i>–For agencies to be published in Tables 8-11, 12 months of complete data must be received.</b></p> <p><b><i>Hate Crime Statistics, 2013</i>–The number of quarters for which agencies reported hate crime data will be published in Tables 13 and 14.</b></p> <p><b><i>LEOKA, 2013</i>–Officer assault statistics are inclusive of those law enforcement agencies for which both 12 months of officer assault data and police employee counts are received.</b></p>
<p><b>April</b></p>	<p>Each direct contributor and state UCR Program manager will receive an e-mail from the CSMU that furnishes 2013 January–December crime totals/Return A Record Cards for that direct contributor and state UCR Program for each agency that submitted 12 months of complete data.</p>
<p><b>May/June</b></p>	<p>The <i>Preliminary Annual Uniform Crime Report, January-December, 2013</i>, is published and disseminated.</p>
<p><b>May-July</b></p>	<p>The CSMU reviews for data quality and finalizes <i>CIUS</i>, <i>LEOKA</i>, and <i>Hate Crime Statistics</i> for publication.</p> <p>Each direct contributor and state UCR Program manager will receive an e-mail from the CSMU that furnishes their state’s 2013 violent crime and property crime counts that will be published in <i>CIUS</i> and includes the 2014 timetable.</p>

<p><b>July</b></p>	<p>Each direct contributor and state UCR Program manager will receive an e-mail from the CSMU requesting missing 2014 January–June data for MIP law enforcement agencies for inclusion in Table 4 of the <i>Preliminary Semiannual Uniform Crime Report, January–June, 2014</i>. The e-mails provide the August deadline for submitting data to be included in the <i>Preliminary Semiannual Uniform Crime Report, January–June, 2014</i>.</p> <p>The CSMU sends letters to the state UCR Programs for which no 2014 data have been received and informs them of the August deadline.</p> <p>The deadline for submitting 2014 January through June data to the national UCR Program for inclusion in the <i>Preliminary Semiannual Uniform Crime Report, January–June, 2014</i>, is <b>August 22, 2014</b>.</p>
<p><b>August</b></p>	<p><b>The deadline for submitting 2014 January through June data to the national UCR Program for inclusion in the <i>Preliminary Semiannual Uniform Crime Report, January–June, 2014</i>, is August 22, 2014.</b></p> <p>The CSMU disseminates correspondence requesting missing 2014 January–June data for MIP law enforcement agencies for inclusion in Table 4 of the <i>Preliminary Semiannual Uniform Crime Report, January–June, 2014</i>. The correspondence provides the August deadline for submitting data to be included in the <i>Preliminary Semiannual Uniform Crime Report, January–June, 2014</i>.</p> <p>The CSMU sends correspondence to direct contributors and state UCR Programs for which no 2014 data have been received and informs them of the August deadline.</p> <p>The CSMU disseminates correspondence requesting verification of any 2014 January–June crime totals that indicate significant increases or decreases over the previous year’s data and/or verification of any high/low monthly offense count during the six-month period for MIP agencies.</p>

<b>September</b>	<p>The CSMU disseminates correspondence:</p> <ul style="list-style-type: none"> <li>❖ Identifying, by law enforcement contributor, any 2014 January–June data that have not been received by the August 22, 2014, submission deadline for the <i>Preliminary Semiannual Uniform Crime Report, January–June, 2014</i>.</li> <li>❖ Seeking follow-up from those agencies that did not respond to trend inquiries for the MIP agencies. (The CSMU may opt to contact these managers via telephone.)</li> <li>❖ Requesting verification of any 2014 January–June crime totals that indicate significant increases or decreases from the previous year’s data and/or verification of any high/low monthly offense count(s) during the six-month period for all contributors other than MIP agencies that submitted three or more month’s data.</li> </ul>
<b>October</b>	<p>The CSMU disseminates correspondence requesting the completion of information on current year’s police employee counts as of October 31, 2014.</p> <p>The deadline for submitting these data is <b>December 12, 2014</b>.</p>
<b>November</b>	<p>The CSMU disseminates correspondence to state UCR Program managers and requests a review of the Population-by-County printout to verify current reporting status of each agency and to identify any new agency contributors.</p> <p>The Multimedia Productions Group disseminates a <i>UCR Program Quarterly</i> reminding all direct contributors and state UCR Program managers of the <b>December 31, 2014</b>, deadline for making changes to an agency’s current reporting status, name/address, or for adding new contributing agencies within the state. (Assignment of an Originating Agency Identifier [ORI] will not occur until an agency submits one month of Return A data.)</p>
<b>November/ December</b>	<p>The <i>Preliminary Semiannual Uniform Crime Report, January–June, 2014</i>, is published and disseminated.</p>

**December**

Prior to the **December 12, 2014**, deadline, the CSMU will forward correspondence to state UCR Program managers that informs them if the FBI has not received their police employee counts.

The deadline for current year's police employee counts to be submitted to the CSMU is **December 12, 2014**.

The deadline for making changes to an agency's current reporting status, name/address, or for adding new contributing agencies within the state is **December 31, 2014**.

In December 2014, the 2013 master files will be created for summary and incident-based data; therefore, no more 2013 data submissions will be processed.

**\*All direct contributors and state Programs are encouraged to submit data by established deadlines to ensure data are thoroughly reviewed. If publication deadlines cannot be met, agencies should continue to forward data so that these data can be entered into the UCR master data files.**



## Contact information for the Crime Statistics Management Unit and the CJIS Training and Advisory Process Unit's Outreach Team

The following list provides contact information for members of the CSMU and the UCR Program's trainers from the Criminal Justice Information Services (CJIS) Training and Advisory Process (CTAP) Unit's Outreach Team.

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**Electronic availability of the *UCR Program Quarterly***

The current UCR Program Quarterly is available on the FBI's Internet site at <[www.fbi.gov/about-us/cjis/ucr/ucr-program-quarterly/ucr-program-quarterly-january-2014](http://www.fbi.gov/about-us/cjis/ucr/ucr-program-quarterly/ucr-program-quarterly-january-2014)> and via the UCR Program's Special Interest Group (SIG) on the Law Enforcement Online (LEO). To access the *UCR Program Quarterly* on the LEO:

- ❖ Click on the LEO logo
- ❖ Click on the SIG link
- ❖ Click by Access Type and select Unrestricted
- ❖ Click on the UCR logo
- ❖ Click on Member Area

Users with questions concerning access to the LEO should contact the LEO Operations Unit by telephone at (304) 625-5555.

## Section 2— Clarifications To Policies and Procedures

### Clarification regarding drug types

The UCR training staff has received questions about how to classify the drugs Buprenorphine and Desomorphine. The FBI's Laboratory Division has advised the national UCR Program staff that agencies that report data via the National Incident-Based Reporting System (NIBRS) should report both drugs as H = Other Narcotics; agencies that report data via the Summary Reporting System (SRS) should classify the drugs as Synthetic Narcotics on the Age, Sex, and Race forms.

#### **Buprenorphine**

Buprenorphine is also known as Naloxone. Brand names for the drug include Suboxone, Subutex, Buprenex, and Temegesic. The drug is used to prevent withdrawal symptoms from opioid dependence. Common street names are Bupe, Subs, Subbies, or Orange Guys.

#### **Desomorphine**

Desomorphine is also known as Permonid. A derivative of morphine that can be made from codeine, desomorphine is a fast-acting sedative. Its street name is Krokodil or Crocodile.

Agencies with questions should contact the national UCR Program trainers by e-mail at <ucrtrainers@leo.gov>.

### **Guidance regarding the classification of Theft of Motor Vehicle Parts and Accessories versus Theft From a Motor Vehicle**

Recently, the national UCR Program's training staff received several requests for clarification about when to classify an incident as a Theft of Motor Vehicle Parts or Accessories and when to classify an incident as a Theft From Motor Vehicles.

The offenses are similarly defined in the NIBRS and in the SRS. Theft of Motor Vehicle Parts and Accessories is defined as the theft of any part or accessory attached to the interior or exterior of a motor vehicle in a manner that would make the item an attachment of the vehicle or necessary for its operation. Theft From Motor Vehicles is defined as the theft of articles from a motor vehicle, whether locked or unlocked [*Summary Reporting System (SRS) User Manual*, Version 1.0, dated June 20, 2013, p. 48, and *National Incident-Based Reporting System (NIBRS) User Manual*, Version 1.0, dated January 17, 2013, pp. 34-35).

The national UCR Program staff is presenting the following examples to assist state Program managers and direct contributors.

**Example 1:** A man was driving down the road when he noticed sparks and smoke coming from his engine. He pulled his vehicle over and opened the hood and noticed the sparks and smoke were coming from the battery. He unhooked the battery, placed it in his backseat floorboard area, and proceeded to walk to the nearest house to get help. When he returned to his vehicle an hour later, someone had broken into his vehicle and taken the battery.

**NIBRS Offense**—Theft From Motor Vehicle (23F): The theft of articles from a motor vehicle, locked or unlocked.

Property Description—(38) Vehicle Parts/Accessories

**SRS Offense**—Theft From Motor Vehicles (6Xd): The theft of articles from a motor vehicle, whether locked or unlocked.

Property Description—(K) Miscellaneous

**Justification:** The battery was not connected to the vehicle at the time of the theft.

**Example 2:** A man was replacing the brakes on his vehicle in his driveway. He had removed all four tires from the vehicle and placed them in his backyard for storage. While he was working on the brakes, someone entered his backyard and stole the four tires.

**NIBRS Offense**—All Other Larceny (23H): All thefts that do not fit any of the definitions of the specific subcategories of Larceny/Theft.

Property Description—(38) Vehicle Parts/Accessories

**SRS Offense**—All Other Larceny (6Xi): All thefts which do not fit the definition of the specific categories of larceny.

Property Description—(K) Miscellaneous

**Justification:** The tires were not on the vehicle at the time of the theft.

**Example 3:** A woman entered an automobile parts store, took an oil filter and air filter off the shelf, and left without paying for the items.

**NIBRS Offense**—Shoplifting (23C): The theft by someone other than an employee of the victim of goods or merchandise exposed for sale.

Property Description—(38) Vehicle Parts/Accessories

**SRS Offense**—Shoplifting (6Xc): The theft by a person (other than an employee) of goods or merchandise exposed for sale.

Property Description—(K) Miscellaneous

**Justification:** The parts were not within or connected to a vehicle at the time of the theft but were displayed for sale.

**Example 4:** Someone broke into an automobile and stole a Global Positioning System (GPS) device out of the console of a vehicle.

**NIBRS Offense**—Theft From Motor Vehicle (23F): The theft of articles from a motor vehicle, locked or unlocked.

Property Description—(38) Vehicle Parts/Accessories

**SRS Offense**—Theft From Motor Vehicles (6Xd): The theft of articles from a motor vehicle, whether locked or unlocked.

Property Description—(K) Miscellaneous

**Justification:** The GPS was not attached to or factory installed to the vehicle at the time of the theft.

**Example 5:** Someone broke into an automobile and stole a GPS that was affixed to the front windshield with a suction cup.

**NIBRS Offense**—Theft of Motor Vehicle Parts or Accessories (23G): The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle or necessary for its operation.

Property Description—(38) Vehicle Parts/Accessories

**SRS Offense**—Theft of Motor Vehicle Parts and Accessories (6Xe): The theft of any part or accessory attached to the interior or exterior of a motor vehicle in a manner that would make the part an attachment to the vehicle or necessary for the operation of the vehicle.

Property Description—(K) Miscellaneous

**Justification:** The GPS was affixed to the windshield which made it an attachment to the vehicle.

**Example 6:** Someone broke into an automobile and stole a factory-installed GPS out of the dashboard.

**NIBRS Offense**—Theft of Motor Vehicle Parts or Accessories (23G): The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle or necessary for its operation.

Property Description—(38) Vehicle Parts/Accessories

**SRS Offense**—Theft of Motor Vehicle Parts and Accessories (6Xe): The theft of any part or accessory attached to the interior or exterior of a motor vehicle in a manner that would make the part an attachment to the vehicle or necessary for the operation of the vehicle.

Property Description—(K) Miscellaneous

**Justification:** The GPS was connected to the vehicle because it was a factory-installed unit.

Agencies with questions or that need further guidance should contact the UCR trainers by e-mail at <ucrtrainers@leo.gov>.