U.S. Department of Justice
Federal Bureau of Investigation
Criminal Justice Information Services (CJIS) Division

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Uniform Crime Reporting (UCR)
Newsletter 13-4

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SECTION 1—MESSAGE TO PROGRAM PARTICIPANTS

1.1 Data submission deadlines

Local agencies should note the following deadlines for data to be received by the Crime Statistics Management Unit's Operations Group.

Date	Information needed
December 13, 2013	Deadline to submit police employee counts as of October 31, 2013.
December 31, 2013	Deadline to change an agency's name or address or change an agency's current reporting status.

1.2 Changes to the National Incident-Based Reporting System (NIBRS) coordination process

Previously, one member of the national UCR Program was responsible for all NIBRS coordination duties. However, recognizing the need for a more focused approach to state and federal NIBRS implementation, the national UCR Program has separated NIBRS coordination duties into two categories: one to handle NIBRS reporting on a state level and a second to handle NIBRS reporting on a federal level.

Ms. Drema Fouch will be responsible for coordinating state reporting efforts. She may be contacted by telephone at (304) 625-2982 or by e-mail at <drema.fouch@leo.gov>.
Mr. William F. See will be responsible for coordinating federal reporting efforts. He may be contacted by telephone at (304) 625-3092 or by e-mail at <william.see@leo.gov>.

1.3 Electronic availability of the *UCR Newsletter*

The current *UCR Newsletter,* as well as previous editions, is available via FBI's Internet site at <http://www.fbi.gov/about-us/cjis/ucr/state-program-bulletins-and-newsletters/state-program-bulletins-and-newsletters> and the LEO at <https://leo.cjis.gov/leoContent/lesig/cjis/programs/crime_statistics/newsletters/newsletters.htm>. Users with questions concerning access to the LEO should contact the LEO Operations Unit by telephone at (304) 625-5555.

Agencies can also access the *UCR Newsletter* on the UCR Program's Special Interest Group (SIG) directly on the LEO:

- ❖ Click on the LEO logo
- ❖ Click on the SIG link
- ❖ Click by Access Type and select Unrestricted
- ❖ Click on the UCR logo
- ❖ Click on Member Area

Users with questions concerning access to the LEO should contact the LEO Operations Unit by telephone at (304) 625-5555.

SECTION 2—CLARIFICATION TO POLICY AND PROCEDURES

The UCR Program's Crime Data Explorer

In June 2014, the national UCR Program will unveil its Crime Data Explorer (CDE). The CDE will be an enhanced data query tool which will give Internet users the ability to download published UCR data as well as monthly "in process" data for interim reporting.

The CDE, which will replace the UCR Data Tool, will also allow users to generate customized reports from a menu of variables. Initially, the CDE will contain only SRS data and converted NIBRS data. However, NIBRS incident data will be added in the future.

In the upcoming weeks, the national UCR Program staff will send correspondence to each agency to determine the agency's desired frequency for "in process" data to be released to the CDE. Agencies may submit data monthly, quarterly, semiannually, or annually, and the correspondence will contain all the details for data submission.

Agencies with questions should contact Ms. Loretta A. Simmons by telephone (304) 625-3535 or by e-mail at <loretta.simmons@leo.gov>.

SECTION 3—PUBLICATION UPDATES AND MODIFICATIONS

3.1   The new *UCR Program Quarterly* is coming to a computer near you!

For the past several decades, the national UCR Program has notified state Program managers and direct contributors of changes, announcements, and Program-related information via the UCR *State Program Bulletin* and *UCR Newsletter,* respectively.

However, both documents contain virtually the same information. To streamline processes, the national Program staff will combine the documents into a new publication, the *UCR Program Quarterly,* beginning with the rollout of the New UCR in January 2014.

Some aspects of the *UCR Program Quarterly* will stay the same; some will be new. The *UCR Program Quarterly* will continue to provide state Program managers and direct contributors with the latest information about the UCR Program. As its name implies, the document will be presented on a quarterly basis and will have a colorful, easier-to-read format. Any information that pertains only to state UCR Programs or only to direct contributors will be prominently displayed.

Agencies with questions should e-mail the national UCR Program staff at <cjis_comm@leo.gov>.

3.2   Upcoming release of *NIBRS 2012*

The national UCR Program will release the publication *National Incident-Based Reporting System (NIBRS) 2012,* to the public on Monday, December 9, 2013. State program managers and local agencies will have advance access to the information via a beta site that will be available beginning on Monday, December 2, 2013. To access the beta site, users will need the following case-sensitive information:

Web site: www.fbi.gov/about-us/cjis/ucr/nibrs/2012
User name: NIBRS2012
Password: NIBRSyr12

Local agencies are reminded that the data are embargoed until the public release date of December 9. Until then, the data are for internal use only.

NIBRS 2012 represents crime data reported by 6,115 law enforcement agencies around the nation, or approximately 33 percent of all UCR agencies. The data will include agency data as well as information on incidents, offenses, victims, and known offenders for 46 specific crimes in 22 major offense categories. The publication will provide a window into the richness of NIBRS data. The NIBRS data presented will show a more detailed picture of crime than has been previously available and will help to make connections among many facets of crime within a particular incident, providing details on victims, offenders, locations, weapons, and a host of other variables.

Agencies with questions should contact Ms. Mary P. Reese by telephone at (304) 625-3528 or by e-mail at <mary.reese@leo.gov>.

3.3 Forthcoming changes to the *Conversion of National Incident-Based Reporting System (NIBRS) Data to Summary Reporting System (SRS) Data* document

The FBI UCR Program is in the process of making changes to the document *Conversion of National Incident-Based Reporting System (NIBRS) Data to Summary Reporting System (SRS) Data*, Version 3.0, which is now available at <http://www.fbi.gov/about-us/cjis/ucr> and at the UCR's SIG page on the LEO at <www.leo.gov>. A release date has not been determined, but the following changes will be included when Version 4.0 is released:

1) Change to Data Element 47 (in bold) of *Age, Sex, Race, and Ethnicity of Persons Arrested* (OMB Form No. 1110-0005), Line 18h as follows:

   Line 18h. **Other Dangerous Nonnarcotic Drugs (Barbiturates, Benzedrine):**
   Data Element 45 (UCR Arrest Offense Code)—entry of 35A
   Data Element 12 (Type Criminal Activity/Gang Information)—entry of B, P, or U
   Data Element 20 (Suspected Drug Type)—entry of I, J, K, L, M, N, O, P, U, or X
   Data Element 47 (Age [of Arrestee])—entry of 01-**99**
   Data Element 48 (Sex [of Arrestee])—entry of M or F
   Data Element 49 (Race [of Arrestee])—entry of W, B, I, A, or P
   Data Element 50 (Ethnicity [of Arrestee])—entry of H or N

2) Change to Data Element 47 (in bold) of *Age, Sex, Race, and Ethnicity of Persons Arrested* (OMB Form No. 1110-0005), Line 30 and Line 31 as follows:

   Line 30. **Human Trafficking/Commercial Sex Acts:**
   Data Element 45 (UCR Arrest Offense Code)—entry of 64A
   Data Element 47 (Age [of Arrestee])—entry of 01-**99**
   Data Element 48 (Sex [of Arrestee])—entry of M or F
   Data Element 49 (Race [of Arrestee])—entry of W, B, I, A, or P
   Data Element 50 (Ethnicity [of Arrestee])—entry of H or N

   Line 31. **Human Trafficking/Involuntary Servitude:**
   Data Element 45 (UCR Arrest Offense Code)—entry of 64B
   Data Element 47 (Age [of Arrestee])—entry of 01-**99**
   Data Element 48 (Sex [of Arrestee])—entry of M or F
   Data Element 49 (Race [of Arrestee])—entry of W, B, I, A, or P
   Data Element 50 (Ethnicity [of Arrestee])—entry of H or N

3.4   PowerPoint presentations about changes to SRS and NIBRS available on the Law Enforcement Online (LEO)

On August 7 and 8, 2013, UCR Program trainers provided training sessions regarding current and upcoming changes to the SRS and the NIBRS.

The PowerPoint presentations from that training are now available on the LEO by clicking the eLearning tab at the top center of the LEO homepage then scrolling to the bullets below the UCR Summary Overview/Training Presentations portion of the page.

The SRS presentation, "Recent and New Summary," contains 61 slides and includes information about:

- ❖ the new ways to submit data to the national UCR Program.
- ❖ a credible plan for agencies to meet the national Program's paperless requirements.
- ❖ the updated definition of rape.
- ❖ changes to race and ethnicity categories.
- ❖ examples of human trafficking and commercial sex acts, prostitution and commercialized vice, and human trafficking and involuntary servitude.
- ❖ classification of cargo theft.
- ❖ changes to the Hate Crime Statistics program.

The NIBRS presentation, "Recent and New NIBRS," contains 100 slides and includes information about:

- ❖ classification of cargo theft.
- ❖ new location codes.
- ❖ new property descriptions.
- ❖ the updated definition of rape.
- ❖ changes in hate crime bias motivations.
- ❖ changes to race and ethnicity categories.
- ❖ changes to time window submissions.

Agencies are permitted to copy the presentations and modify them as needed for their training and presentation needs. Agencies with questions about the presentations should contact the trainers in the CJIS Division Training and Advisory Process Unit by telephone at (888) 827-6427 or by e-mail at <ucrtrainers@leo.gov>.

3.5   Fact sheet about new definition of rape

The national UCR Program staff has created a fact sheet about the new definition of rape in the SRS.

The one-page fact sheet will be available on the FBI's Internet site at <www.fbi.gov/about-us/cjis/ucr>, the Association of State Uniform Crime Reporting Program's Website at <www.asucrp.net>, and the UCR Program's SIG page on the LEO at <www.leo.gov>.

The fact sheet includes the updated definition of rape, information about how agencies can report rape to the UCR Program, and background information regarding the history of the definition change.

Other resources about the updated version of rape include *Reporting Rape in 2013 Summary Reporting System (SRS) User Manual and Technical Specification,* dated May 3, 2013, which is available electronically at <www.fbi.gov/about-us/cjis/ucr/recent-program-updates/reporting-rape-in-2013> and *Frequently Asked Questions about the Change in the UCR Definition of Rape,* dated May 20, 2013, which is available electronically at <www.fbi.gov/about-us/cjis/ucr/recent-program-updates/new-rape-definition-frequently-asked-questions>. Both documents are also available electronically on the UCR Program's SIG page on the LEO at <www.leo.gov>.

Agencies with questions should contact Ms. Mary P. Reese by telephone at (304) 625-3528 or by e-mail at <mary.reese@leo.gov>.