



May 2010

Uniform Crime Reporting (UCR)  
*State Program Bulletin 10-2*

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## **SECTION 1—MESSAGE TO PROGRAM PARTICIPANTS**

### **1.1 Advance viewing of the *Preliminary Annual Uniform Crime Report, January–December, 2009***

On Monday, May 24, 2010, the national UCR Program will publish the *Preliminary Annual Uniform Crime Report, January–December, 2009*, on the FBI's Web site. State UCR Programs and local law enforcement agencies will have advance access to the information via a beta site. Please note that the Web site, username, and password are all case-sensitive.

*Preliminary Annual Uniform Crime Report, January–December, 2009*

Advance viewing date: Monday, May 17, 2010

Web site: [www.fbi.gov/ucr/prelimsem2009/index.html](http://www.fbi.gov/ucr/prelimsem2009/index.html)

Username: UCRcontr

Password: 09FullYr

Public release date: Monday, May 24, 2010

State UCR Program managers are asked to apprise their local agencies of this information. Agencies are reminded that these data are embargoed until the public release date. Until then, they are for internal use only.

### **1.2 Press release with preliminary data on *Law Enforcement Officers Killed and Assaulted, 2009*, on Web site**

The national UCR Program released preliminary data regarding law enforcement officers killed and assaulted in 2009 on Monday, May 10, 2010. The press release is available on the FBI's Web site at <[www.fbi.gov](http://www.fbi.gov)>.

### **1.3 New NIBRS Addendum for Submitting Additional Location and Property Data Values available online**

Law enforcement agencies that submit their crime data to the national UCR Program via the National Incident-Based Reporting System (NIBRS) now have a new document, *NIBRS Addendum for Submitting Additional Location and Property Data Values* (March 2010), available online.

The document is accessible at <[http://www.fbi.gov/ucr/nibrs/location\\_addendum.htm](http://www.fbi.gov/ucr/nibrs/location_addendum.htm)>. This document defines the new NIBRS data values, entry requirements, error messages, and programming changes to collect additional location and property values. As of January 1, 2010, the FBI began accepting additional data values for the location and property data elements which will be available for dissemination in the 2010 NIBRS Flat File.

The document is also available as a Portable Document Format file for downloading and printing.

### **1.4 Topics discussed at the UCR Subcommittee of the CJIS Advisory Policy Board (APB) meeting**

The UCR Program Subcommittee of the CJIS APB met April 21 in San Antonio, Texas. The UCR-related topics discussed included:

- **Human Trafficking:** The Subcommittee voted to accept the proposal to add two human trafficking offense codes and one new prostitution offense code in the NIBRS to comply with the Trafficking Victims' Protection Reauthorization Act of 2008. The CJIS APB will consider the proposal at its June meeting.
- **Indian Country:** The CJIS Division's staff will provide training seminars for tribal law enforcement. Staff will offer training on the Summary Reporting System from June 1 to 5 at the Crystal City Marriott in Washington, D.C., and NIBRS training from September 20 to 24 at the National Indian Programs Training Center in Albuquerque, New Mexico.
- **UCR Program's Paperless Submissions:** As of 2013, the national UCR Program will no longer accept paper submissions for crime data.
- **UCR Program's Race/Ethnicity Categories:** The Subcommittee approved the proposal to expand the race categories in the UCR Program from four (White, Black, American Indian or Alaska Native, and Asian or Pacific Islander) to five (White, Black or African American, American Indian or Alaska Native, Asian, and Native Hawaiian or Other Pacific Islander). The ethnicity categories will change from Hispanic to Hispanic or Latino Origin and from Non-Hispanic to Not of Hispanic or Latino Origin. There will be no multiple race responses.

## **1.5 Ordering UCR publications and forms via the Law Enforcement Online (LEO)**

Agencies that need UCR Program publications or forms can order them through the LEO e-mail at <cksupply@leo.gov>.

Agencies can also order UCR publications through the CJIS Division's Supply List on the LEO. To access the order form, agencies should click on:

- the SIGs tab
- Public tab
- CJIS
- Order CJIS Supplies Online

Agencies may also place an order via facsimile to the Logistical Support Unit at (304) 625-2881.

## **1.6 Changes to the national UCR Program's telephone system**

Agencies should note that the telephone system for the national UCR Program staff has changed. When callers contact the national UCR Program staff by telephone at (304) 625-4995, they will be directed to the following options:

Press 1—for UCR Web assistance or for questions about the UCR program.

Press 2—to obtain UCR data.

Press 4—to order UCR or National Crime Information Center publications.

Press 6—for assistance with classifying, scoring, or training matters with the UCR Program.

Agencies may continue to directly call the Crime Statistics Management Unit's (CSMU's) Operations Group staff and the Training and Systems Education Unit's trainers assigned to their states.

## 1.7 Electronic availability of the UCR *State Program Bulletin*

The UCR Program's UCR *State Program Bulletin* is available electronically in Corel WordPerfect and Microsoft Word formats. State UCR Program managers who wish to receive the UCR *State Program Bulletin* via e-mail instead of receiving hard copies through the U.S. Postal Service should provide the FBI's Multimedia Productions Group (MPG) staff with their e-mail addresses at <cjis\_comm@leo.gov> and indicate UCR *State Program Bulletin* in the subject line of the e-mail.

**Please note that whether the UCR *State Program Bulletin* is received electronically or in hard copy, it is the responsibility of the state UCR Program managers to disseminate the information as appropriate to their staffs and local agencies. In order to serve our customers in the best manner possible, the national UCR Program would like to remind state UCR Program managers to keep the MPG informed of any changes in their e-mail addresses.**

The current UCR *State Program Bulletin*, as well as previous editions, is also available via the LEO Intranet at <[https://www.leo.gov/http://leowcs.leopriv.gov/lesig/cjis/programs/crime\\_statistics/state\\_program\\_bulletins/state\\_program\\_bulletins.htm](https://www.leo.gov/http://leowcs.leopriv.gov/lesig/cjis/programs/crime_statistics/state_program_bulletins/state_program_bulletins.htm)>. Users with questions concerning access to the LEO should contact the LEO Program Office by telephone at (304) 625-5555 or Mrs. Stacey C. Davis of the Advisory Groups Management Unit by telephone at (304) 625-2618.

## SECTION 2—CLARIFICATION TO POLICY AND PROCEDURES

### 2.1 Additional location codes in the Hate Crime Statistics Program

As of January 1, 2010, the FBI began accepting additional data values for the location data element in the NIBRS. Pursuant to this initiative, the Hate Crime Statistics Program will also accept the additional location codes. The following values will be allowed for the location code in the record layout for hate crime data submissions referenced in the *Hate Crime Magnetic Media Specifications for Tapes & Diskettes* (March 1997) publication on pages 2 and 5, positions 58-59. (Please note that the new codes are in **bold**.)

<u>Position</u>	<u>Type</u>	<u>Description</u>
58-59	A2	Location Code (#1) 01 = <u>Air/Bus/Train Terminal</u> 02 = <u>Bank/Savings and Loan</u> 03 = <u>Bar/Nightclub</u> 04 = <u>Church/Synagogue/Temple/Mosque</u> 05 = <u>Commercial/Office Building</u> 06 = <u>Construction Site</u> 07 = <u>Convenience Store</u> 08 = <u>Department/Discount Store</u> 09 = <u>Drug Store/Doctor's Office/Hospital</u> 10 = <u>Field/Woods</u> 11 = <u>Government/Public Building</u> 12 = <u>Grocery/Supermarket</u> 13 = <u>Highway/Road/Alley/Street/Sidewalk</u> 14 = <u>Hotel/Motel/Etc.</u> 15 = <u>Jail/Prison/Penitentiary/Corrections Facility</u> 16 = <u>Lake/Waterway/Beach</u> 17 = <u>Liquor Store</u> 18 = <u>Parking/Drop Lot/Garage</u> 19 = <u>Rental Storage Facility</u> 20 = <u>Residence/Home</u> 21 = <u>Restaurant</u> 22 = <u>School/College</u> 23 = <u>Service/Gas Station</u> 24 = <u>Specialty Store</u> 25 = <u>Other/Unknown</u> <b>37 = <u>Abandoned/Condemned Structure</u></b> <b>38 = <u>Amusement Park</u></b> <b>39 = <u>Arena/Stadium/Fairgrounds/Coliseum</u></b>

<u>Position</u>	<u>Type</u>	<u>Description</u>
58-59	A2	Location Code (#1) <b>40 = <u>ATM Separate from Bank</u></b> <b>41 = <u>Auto Dealership New/Used</u></b> <b>42 = <u>Camp/Campground</u></b> <b>44 = <u>Daycare Facility</u></b> <b>45 = <u>Dock/Wharf/Freight/Modal Terminal</u></b> <b>46 = <u>Farm Facility</u></b> <b>47 = <u>Gambling Facility/Casino/Race Track</u></b> <b>48 = <u>Industrial Site</u></b> <b>49 = <u>Military Installation</u></b> <b>50 = <u>Park/Playground</u></b> <b>51 = <u>Rest Area</u></b> <b>52 = <u>School-College/University</u></b> <b>53 = <u>School-Elementary/Secondary</u></b> <b>54 = <u>Shelter-Mission/Homeless</u></b> <b>55 = <u>Shopping Mall</u></b> <b>56 = <u>Tribal Lands</u></b>

Expanded location descriptions may be found in the *NIBRS Addendum for Submitting Additional Location and Property Data Values* (March 2010). Please note, that although location code 22 = School/College has been retained as a valid value for agencies not updating their records management systems and for historical purposes, it is recommended that state UCR Programs convert their systems to capture the new data values 52 = School-College/University and 53 = School-Elementary/Secondary.

The additional location codes will be included on the next revision of the Hate Crime Incident Report form.

Agencies with questions should contact Ms. Mary P. Reese of the FBI's CSMU by telephone at (304) 625-3528 or via e-mail at <mary.reese@leo.gov>.

## **2.2 Elimination of the arrest category of runaways**

Beginning in January 2011, the national UCR Program will discontinue the collection of arrest data for the category of runaways, and the category will be excluded from all tables in the annual publication *Crime in the United States*.

In December 2008, the CJIS APB approved a proposal to eliminate the arrest category of runaways with the UCR Program, and FBI Director Robert S. Mueller approved the recommendation in April 2009.

Currently, agencies report incidents involving runaways using the Group B Arrest Report, Code 90I, in the NIBRS. In the Summary Reporting System, agencies report runaways as Part II offense 29 on the *Age, Sex, and Race of Persons Arrested, under 18 years of age*, form.

Agencies may continue to collect data on runaways, but the national UCR Program will no longer use or publish that data beginning January 2011. Agencies may continue to use the current reporting forms.

Agencies with questions may contact the CSMU by telephone at (304) 625-4830.