



October 2011

*Uniform Crime Reporting (UCR)
Newsletter 11-4*

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SECTION 1—MESSAGE TO PROGRAM PARTICIPANTS

1.1 Advance viewing of the *Law Enforcement Officers Killed and Assaulted, 2010*, and *Hate Crime Statistics, 2010*

On Monday, October 24, 2011, the national UCR Program will publish *Law Enforcement Officers Killed and Assaulted (LEOKA), 2010*, and on Monday, November 14, 2011, the UCR Program will publish *Hate Crime Statistics, 2010*, on the FBI's Web site. Local law enforcement agencies will have advance access to the information via beta sites. Please note that the Web sites, usernames, and passwords, all of which are case sensitive, are provided below.

LEOKA, 2010

Advance viewing date: Monday, October 17, 2011
Web site: www.fbi.gov/about-us/cjis/ucr/leoka/2010
Username: UCRcontr
Password: 2010Data
Public release date: Monday, October 24, 2011

Hate Crime Statistics, 2010

Advance viewing date: Monday, November 7, 2011
Web site: www.fbi.gov/about-us/cjis/ucr/hatecrime/2010
Username: UCRcontr
Password: 2010Data
Public release date: Monday, November 14, 2011

Agencies are reminded that these data are embargoed until the public release date. Until then, they are for internal use only.

1.2 Data deadlines

The national UCR Program would like to remind agencies that **Friday, December 16, 2011**, is the deadline to submit to the FBI the 2011 police employee counts as of October 31, 2011. In addition, **Saturday, December 31, 2011**, is the deadline for an agency to report a change to its name, address, or current reporting status to the FBI.

The staff of the national UCR Program would like to thank all contributors for their participation and submitting data in a timely manner. The FBI could not publish UCR data without agencies' continued support.

1.3 UCR training presentations are available on the Law Enforcement Online

In order to provide online training opportunities for those local, county, state, and tribal law enforcement agencies that are experiencing budgetary constraints, the CJIS Division's Training and Systems Education Unit (TSEU) has placed eight UCR Program presentations on the Law Enforcement Online (LEO). These presentations focus on the Summary Reporting System.

Users must have a LEO account to access the training modules, which are available as Portable Document Format files. The presentations are available by accessing the LEO main page and clicking on the "eLearning" tab and then clicking on the "UCR Online/Overview Training Presentations" link.

The topics covered are:

- UCR Background Information.
- Preparing the Return A.
- Classifying and Scoring Procedures.
- Definitions—Part I Offenses.
- Age, Sex, and Race Forms.
- Supplement to Return A.
- Supplementary Homicide Report.
- Law Enforcement Employees Report.

To get a LEO account, agency personnel should go to <www.leo.gov> and click the link to the user application.

For questions about information in the presentations, agencies should call the TSEU at (888) 827-6427.

1.4 Agencies are asked to submit e-mail addresses

The FBI is asking each direct contributor to submit the e-mail address of its chief or sheriff to its FBI contact in the Crime Statistics Management Unit (CSMU) so that the national UCR staff can send documents, such as the *UCR Newsletter*, to these agencies via e-mail. Agencies with questions should contact their FBI contact or the CSMU by telephone at (304) 625-4830.

1.5 Electronic availability of the *UCR Newsletter*

The current *UCR Newsletter*, as well as previous editions, is also available via the Law Enforcement Online (LEO) Intranet at <https://www.leo.gov/http://leowcs.leopriv.gov/lesig/cjis/programs/crime_statistics/newsletters/newsletters.htm>. Users with questions concerning access to the LEO should contact the LEO Operations Unit by telephone at (304) 625-5555.

SECTION 2—CLARIFICATION TO POLICY AND PROCEDURES

Reminder regarding agency requirements to submit data to the UCR Program

The national UCR Program staff would like to remind agencies about the requirements to submit data to the UCR Program. The UCR Program policy is that an agency must be a bona fide law enforcement agency with sworn officers who possess full arrest powers before the national UCR Program will identify that agency as a contributor to the UCR Program.

In addition, if the agency submits its UCR data to the national Program using the Summary Reporting System, the national UCR Program staff must receive offense data (via the Return A—Monthly Offenses Known to Police reporting form) from the agency before an Originating Agency Identifier (ORI) is assigned for UCR purposes. If an agency submits its data to the national UCR Program via the National Incident-Based Reporting System, the national staff must receive incident data before an ORI is issued.

When the CJIS Division assigns an ORI to an agency for UCR purposes, there are identifiers within the ORI that coincide with ORIs issued for access to the National Crime Information Center. For UCR purposes, the first seven positions of each ORI must be unique, and positions eight and nine both must be zeros.

Also, the national Program staff would like to remind direct contributors that December 31 is the deadline for submitting data for January 1 to December 31 for a given year. Agencies with questions should call the CSMU at (304) 625-4830.